



SYSADMIN  
<NO STREET ADDRESS>

Date of Issue: November 08, 2022  
License number: 10693

### NOTICE OF PERMIT RENEWAL

City records indicate that your **Plumbing Contractors** permit will expire on **December 08, 2022**. This notification is sent as a courtesy and will be your only reminder. It is your responsibility every year of operation to ensure that your complete permit application and the full payment of fees (including late fees, if applicable) are received by the city prior to the expiration of the permit, whether or not you received a courtesy reminder.

The permit for **KTC Underground (PL)** at \_ must be renewed with the city **prior to December 08, 2022**. Please complete the permit renewal and payment by the expiration date on this letter. **Failure to renew the Plumbing Contractors permit by submitting the proper application and supporting documentation, and paying the permit fees may result in late fees, citations issued or the closure of KTC Underground (PL) at until resolved.** A conviction of this violation carries a maximum penalty of \$2000.00 per day for each day the violation exists.

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Our records indicate **KTC Underground (PL)** at \_ has one or more bills pending.

License Number	Due Date	Late Fee	Permit Fee
10693	<u>December 08, 2022</u>	\$50.00	\$0.00

**Total Due: \$0.00**  
**Total Due After December 08, 2022: \$0.00 + \$50.00**

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To renew this permit, the City of Carrollton is now accepting online renewals and credit card payments through the CityView portal at: <https://cityserve.cityofcarrollton.com/CityViewPortal/> . A one-time account creation is required to renew the permit, pay the permit fees, and submit any supporting documents required. Once the account has been created, future renewal applications, fee payments, inspection records, and more are accessible.

If you have questions regarding the required renewal of this location, the CityView portal, or if you feel this notice was sent to you in error, please contact our office by email at [envservices@cityofcarrollton.com](mailto:envservices@cityofcarrollton.com) or call (972) 466-3060.

Sincerely,

Environmental Services Department  
City of Carrollton